



Date: June 24, 2025

To: Coaches and Team Managers

2025 BCLA Minor Provincials U13 Box Lacrosse Championships

From: BCLA U13 Provincial Host Director, Heidi Davis, Port Coquitlam Minor Lacrosse

The Port Coquitlam Minor Lacrosse Association is proud and excited to be hosting the 2025 BCLA U13 Box Lacrosse Provincial Championships. In anticipation of your team earning their right to participate in this year's Provincials, the following is some information you will require.

If you have any questions or concerns, please do not hesitate to contact:

Host Convener: Heidi Davis **Cell:** 778-789-4418 **E-Mail:** registrar@pocominorlacrosse.com

You can also look for information on the BCLA Website – www.bclacrosse.com under **BOX, MINOR, PROVINCIALS**. Direct link is <http://www.bclacrosse.com/provincials.php>

Attached please find the following (also available on the BCLA website):

- Warrior Fair Play Award Form (please complete and email to debheard@bclacrosse.com by Friday June 27th)
- Provincial Directive
- Template Game Schedule – The teams will be allocated once playdowns are complete.

Venue:

Port Coquitlam Community Centre: 2150 Wilson Avenue, Port Coquitlam

All games will be played in one of three arenas in the same building.

Please note: Air Horns are not permitted in any of the arenas. Other noisemakers are welcome if they do not interfere with the Shot Clock, Time Clock, or the officials' whistle. Noisemakers interfering with the play will be confiscated.

Warm up area information will be distributed to all participating teams, **DO NOT** use the common hallways in the arena, underground or outside parking lots as warm up areas. NO wall ball is allowed inside the arena.

MANDATORY Coaches Meeting-via Zoom Wednesday, July 2 at 7 PM

The Coaches Meeting is **mandatory** for all coaches participating in the Provincials.

Parking: There is ample underground parking at the Port Coquitlam Community Centre, a gravel parking lot directly across from the arena on the corner of Wilson and Kingsway, as well as limited parking outside the facility. **Please follow all posted parking regulations.**

DO NOT park in the medical building across the street from the arena on Wilson Avenue, you WILL be ticketed and/or towed.

Dressing Rooms: Rooms will be assigned and posted at registration in the Port Coquitlam Community Centre. Car keys of the Manager or Coach verifying the game sheet must be left at the Tournament headquarters to obtain the key for the assigned dressing room. Dressing rooms should be vacated within 30 minutes of the end of each game to allow time for the following team to prepare for their game. Please check-in no earlier than 45 minutes prior game time. Any damage incurred to rooms will be charged back to the Team's Home Association who was deemed to have damaged the facility. It is the responsibility of each team to monitor their players while in the dressing room and at the Provincials. Rooms are to be left clean prior to leaving. Your keys will be returned once the room has been checked for cleanliness and damage.

Rosters: This year Game Sheets (RAMP) will be used so there is no need for a roster submission to the host.

Call up players: If your team has added call up players (AP) you need to submit an updated roster verification form to debheard@bclacrosse.com with those players added and noted as such. The **DEADLINE** for such is **this Friday, June 27th by noon** so the office can review/approve such additions to rosters.

Time/Score Keepers: For each of your round robin games, the team slotted as the **Home Team** will be responsible for providing a timekeeper, and teams slotted as the **Away Team** will be responsible for providing a scorekeeper (*Game Sheets-RAMP*). The Team Officials (Managers or Coaches) are asked to have the names of their applicable volunteers ready at each game check-in.

Schedule: The schedule is still under construction and will be posted to the BCLA website tomorrow, Wednesday, June 25.

Important Information for Coaches:

- Pick up your lanyard with coaching credentials from the Provincial office (in PoCo) prior to your first game. These credentials must be worn when you are on the bench.
- Please familiarize yourself with the 2025 Minor Box Provincial Directive (attached).
- If bringing an alternate goaltender, coaches must obtain written permission from the BCLA Minor Box Provincial Director and receive clarification of the alternate goaltenders' playing eligibility. This must be done prior to the Provincial Championships.
- The coaching staff has been verified as per your Provincial Declaration Form. These are the only coaches permitted on the bench during Provincials. All coaches **MUST** be properly trained for the level they are coaching. It is recommended that you hold your own Team Meeting after this Coaches Meeting and prior to your first game to advise your Team and Team Parents of the necessary and important information they will need to know.

Medal Presentations: Medals will be presented after each of the final games on July 6. There will be no Closing Ceremony.

Reminders:

- Coaches have the responsibility to ensure the safety of their players.
- Please remember to bring water bottles to be used during your games. Arenas can get very warm on the floor for players during the month of July. **Remember that due to safety, water bottles must not be shared.**
- You are responsible for the behaviour of your fans. Should there be a problem in the stands, games will be halted until the offender(s) leave the arena. Please refer to the BCLA Operating Policy at www.bclacrosse.com for the BCLA Code of Conduct, Harassment Policy, Gender Equity Policy, and the Fair Play Code for Coaches, Parents and Athletes, as well as the BCLA Social Media Policy.

***Good luck to all teams and we look forward to hosting your team at the
2025 BCLA U13 Lacrosse Provincial Championship Tournament!***